



# SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

*Learning at its best*

Affiliated to JNTUH - Approved by AICTE

No: SRITW/IQAC/2022

Date 04/07/2022

## ORDERS

Sub: Constitution of IQAC-Reg-Orders-Issued.

As a Quality sustenance measure of the institute the Internal Quality Assurance Cell (IQAC) is being constituted (as per revised guidelines of NAAC) with the following faculty as members for A.Y 2022-23. The IQAC shall look in to the matters viz. performance evaluation, assessment and quality up gradation of our institute and prepare AQAR (Annual Quality Assurance Report) accordingly for onward transmission to UGC. The IQAC shall meet once in a six months to review the matters and record the minutes of the same. The functions of the IQAC are enclosed herewith.

S.No	Particulars	Name of the Committee Member	Profession	Role
1	Chair Person , Head of the Institution	Dr. I Rajasri Reddy	Principal	Chair Person
2	Management Representative	G Venugopala Swamy	AO	Member
3	Teachers to represent all levels	Dr. E Sudarshan	Head – CSE Dept.	Member
		Dr. K Mahender	Head – ECE Dept.	Member
		Dr. N Srivani	Head - H&Sc Dept.	Member
		Dr.E Raju	Associate Professor	Member
		N. Govardhan	Controller of Examinations	Member
		A.Mahesh	Placements Officer	Member
4	One member from management	Sri. A Varada Reddy	Chairman, SR Educational Society.	Member
6	One member each from local society, student and alumni	V. Pavan	Advocate	Member
		K. Siri	Associate software development engineer 1, Publicis Sapient, Hyd.	Member
		S.Nandini (206Y1A6720)	CSD Student	Member
7	One member each from Employer, Industrialists and Stakeholder	T.Punitha (Employeer)	Amphisoft, Hyd	Member
		MP. Naga Srinivas	Industrialist(founder), HD Edu Tools Educational Research and Development Centre, Hyderabad	Member
		R.Koti lingam	Parent of R.Jashnavi (206Y1A6645)	Member
8	One of the Senior Teacher as Coordinator or Director of IQAC	Vasam Srinivas	Assistant Professor	Coordinator



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## Functions of the IQAC:

- a) Development and application of quality benchmarks.
- b) Parameters for various academic and administrative activities of the institution.
- c) Facilitating the creation of a learner-centric environment conducive to quality Education and faculty maturation to adopt the required knowledge and technology for Participatory teaching and learning process.
- d) Collection and analysis of feedback from all stakeholders on quality-related Institutional processes.
- e) Dissemination of information on various quality parameters to all stakeholders.
- f) Organization of inter and intra institutional workshops, seminars on quality related Themes and promotion of quality circles.
- g) Documentation of the various programmes/activities leading to quality improvement.
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities including adoption and dissemination of best practices.
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- j) Periodical conduct of Academic and Administrative Audit and its follow-up.

*Rajai*  
Principal

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
Ananthasagar (V), Hasanparthy (M)  
WARANGAL - 506 371 (T.S.)



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No: SRITW/IQAC/2022

Date: 08/07/2022

Internal Quality Assurance Cell(IQAC)

CIRCULAR

It is hereby informed to all the IQAC members to attend the meeting to be held on 11/07/2022, 10.00 AM at conference hall.

Vasam Srinivas  
IQAC- Coordinator

Dr. I. Rajasri Reddy  
Principal

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
Ananthasagar (V), Hasanparthy (M)  
WARANGAL - 506 371 (T.S.)

Agenda:

1. Preparation of NAAC and NBA accreditations.
2. Greenery environment.
3. Students can be encouraged to take up internships from 3<sup>rd</sup> year onwards.
4. Social media coordinators to promote achievements in Facebook & Instagram.
5. Improving quality of publications and citations.
6. Funded projects.



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## Minutes of The Meeting of IQAC

Date of Meeting: 11/07/2022

Time of Meeting: 10.00 a.m.

Venue of Meeting: conference hall

Agenda of the Meeting:

1. Preparation of NAAC and NBA accreditations.
2. Greenery environment.
3. Students can be encouraged to take up internships from 3<sup>rd</sup> year onwards.
4. Social media coordinators to promote achievements in Facebook & Instagram.
5. Improving quality of publications and citations.
6. Funded projects.

## SUMMARY OF MEETING

1. All the members of IQAC have decided to apply for NAAC for the academic year 2023-24, Compliance report of NBA for the departments CSE and ECE are being prepared and audits are being carried out to identify scope for improvements.
2. As green campus programs preserve the environment and ensure a pollution-free, green, and clean campus, initiatives to audit and improve the greenery are approved.
3. Students are encouraged to take up internship from 3<sup>rd</sup> year onwards; students are expected to do internship during summer holidays.
4. Committee has decided to nominate a social media coordinator to promote the activities and events conducted in the college through social media platforms like Facebook, twitter and Instagram.
5. Faculty members are encouraged to produce quality publications. Committee has decided to enhance the incentive policy for quality publications.
6. committee has decided to encourage faculty to apply for projects through DST ,SERB etc,



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## Members Present:

1. Sri. A Varada Reddy
2. Dr. I Rajasri Reddy *Rajai*
3. Mr.G Venugopala Swamy *Swamy*
4. Dr. E Sudarshan *Sudarshan*
5. Dr. K Mahender *Mahender*
6. Dr. N Srivani *Srivani*
7. Dr.E Raju *Raju*
8. Mr. N. Govardhan *Govardhan*
9. Mr.A.Mahesh *Mahesh*
10. Ms. S.Nandini (206Y1A6720) *S. Nandini*
11. Mrs. T.Punitha *T. Punitha*
12. Mr. G.Srikanth *G. Srikanth*
13. Mr. Vasam Srinivas *Vasam Srinivas*



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No: SRITW/IQAC/2022/1

Date: 30/12/2022

**Internal Quality Assurance Cell(IQAC)**

**CIRCULAR**

It is hereby informed to all the IQAC members to attend the meeting to be held on 02/01/2023, 01:30 PM at conference hall.

Vasam Srinivas  
IQAC- Coordinator

Dr. I. Rajasri Reddy  
Principal

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
Ananthasagar (V), Hasanparthy (M)  
WARANGAL - 506 371 (T.S.)

Agenda:

1. Review of minutes of 1<sup>st</sup> IQAC meeting.
2. Keeping all MoUs Active.
3. Counselling and motivation of needed Student/Faculty.
4. Students projects.
5. Usage of NPTEL and other online courses on SWAYAM platform.
6. Any suggestions from chairperson and members of IQAC.



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### Minutes of the Meeting of IQAC

Date of Meeting: 02/01/2023

Time of Meeting: 01.30 p.m.

Venue of Meeting: Conference hall

Agenda of the Meeting:

1. Review of minutes of 1<sup>st</sup> IQAC meeting.
2. Keeping all MoUs Active.
3. Counselling and motivation of needed Student/Faculty.
4. Students projects.
5. Usage of NPTEL and other online courses on SWAYAM platform.
6. Any suggestions from chairperson and members of IQAC.

### SUMMARY OF MEETING

1. Review of minutes of 1<sup>st</sup> IQAC meeting.
  - 1) Data collection and organisation is in progress as per NAAC data templates.
  - 2) Measures have been taken for improving greenery such as tree plantation.
  - 3) Good numbers of students are doing internships on various platforms with the guidance of faculty.
  - 4) All the college events are published in the social media. It is observed that college promotions have got improved.
  - 5) Necessary documents are prepared for compliance report and scrutiny work is going on.
  - 6) Faculty are working on improving the quality of publications.
  - 7) Faculty are applying for various funding projects.
2. There as to be an increase in the quantity of events held under MoUs.
3. Faculty and students receive fast-track counselling to help them overcome depression and return to their routine.
4. Departments are advised to choose good projects with outcomes which can be published
5. IQAC proposes to encourage the faculty to use NPTELSWAYAM online courses platform for effective teaching and learning.
6. Chairperson thanked all the IQAC Members for the support.



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## Members Present:

1. Sri. A Varada Reddy
2. Dr. I Rajasri Reddy *Rajai*
3. Mr.G Venugopala Swamy *ly*
4. Dr. E Sudarshan *ES*
5. Dr. K Mahender *KM*
6. Dr. N Srivani *Se*
7. Dr. E Raju *E*
8. Mr. N. Govardhan *N*
9. Mr. A.Mahesh *AM*
10. Mr. V. Pavan *Pavan*
11. Mrs.K.Siri *KSiri*
12. Mr.MP. Naga Srinivas *Naga Srinivas*
13. Mr.R.Koti lingam *Kotlingam*
14. Mr. Vasam Srinivas *Vasam*





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No: SRITW/IQAC/2023

Date: 30/06/2023

### Internal Quality Assurance Cell(IQAC)

### CIRCULAR

It is hereby informed to all the IQAC members to attend the meeting to be held on 03/07/2023 at 10.00 A.M. in Conference hall.

Vasam Srinivas  
IQAC- Coordinator

Dr. I. Rajasri Reddy  
Principal

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
Ananthasagar (V), Hasanparthy (M)  
WARANGAL - 506 371 (T.S.)

#### Agenda:

1. Review the minutes of 2<sup>nd</sup> IQAC meeting.
2. To improve the number of placements for the outgoing students
3. Usage of NPTEL and other online courses on SWAYAM platform.
4. To organize more seminars and industrial visits
5. Development of Innovative products



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### Minutes of The Meeting of IQAC

Date of Meeting: 03/07/2023

Time of Meeting: 10.00 A.M.

Venue of Meeting: Conference hall

Agenda of the Meeting:

1. Review the minutes of 2<sup>nd</sup> IQAC meeting.
2. To improve the number of placements for the outgoing students
3. Usage of NPTEL and other online courses on SWAYAM platform.
4. To organize more seminars and industrial visits
5. Development of Innovative products

### SUMMARY OF MEETING

1. Review the minutes of 2<sup>nd</sup> IQAC meeting.
  - a) Activities are being conducted based on MoUs by department.
  - b) Counselling and motivation activities are conducted for Student/Faculty to fast track the recovery from depression and resuming normalcy.
  - c) Advised to concentrate more on selection of good projects
  - d) Action is initiated to register advanced/cutting edge technology NPTEL courses in the SWAYAM platform by the faculty for improving the quality of the Teaching & Learning Process.
2. IQAC proposes to improve the no. of placements for the outgoing by conducting more training programs and improving the communication skills of the students.
3. IQAC proposes to encourage students to use NPTEL and other online courses on SWAYAM platform for effective learning.
4. IQAC proposes to encourage the students by organizing more seminars and industrial visits as a part of curriculum for acquiring practical exposure, student activities in the institution for improving their inter and intra personal skills
5. IQAC proposes to motivate and encourage the students to develop more innovative products useful to the society.



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1. Mr. A Varada Reddy
2. Dr. I Rajasri Reddy *Rijasri*
3. Mr. G Venugopala Swamy *G Venugopala Swamy*
4. Dr. E Sudarshan *E Sudarshan*
5. Dr. K Mahender *K Mahender*
6. Dr. N Srivani *N Srivani*
7. Dr. E Raju *E Raju*
8. Mr. N. Govardhan *N Govardhan*
9. Mr. A. Mahesh *A Mahesh*
10. Mr. V. Pavan *V Pavan*
11. Mr. Koti Lingam *Koti Lingam*
12. Vasam Srinivas *Vasam Srinivas*