



# SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

*L e a r n i n g a t i t s b e s t*

Affiliated to JNTUH - Approved by AICTE

Lr.No/OO/ SRITW/2021

Date: 12-02-2021

## Office Orders

The following members constitute the Internal Complaints Committee of Sumathi Reddy Institute of Technology for Women. Functions of the committee are enclosed with this order.

### Internal Complaints Committee Members

S. No.	Name	Designation	Role
1	Dr. I Rajasri Reddy	Principal Professor	Chairperson
2	Dr. E.Sudarshan	HOD Professor	Member
3	Dr. K.Mahender	HOD Professor	Member
4	Mr. R.Shashi Kumar Reddy	Assistant professor	Member
5	Mr. A.Rajesh	Assistant professor	Member
6	Ms.P Sucharitha	Assistant professor	Member
7	Ms. D.Raghava Kumari	Assistant professor	Member
8	Dr. N. Srivani	Assistant professor	Member
9	Mr. G. Venugopaldaswamy	Administrative Officer	Member
10	Ms. Nomula Saritha	Assistant professor	Member
11	Nekkanti Pavani	Student	Student Representative
12	Padidala Indhu	Student	Student Representative
13	Bala Jahnvi	Student	Student Representative

Copy to:

Committee Members

All HOD's (CSE ECE EEE H&Sc)

Administrative officer



*Rejai*  
Principal

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
Ananthasagar (V), Hasanparthy (M)  
WARANGAL - 506 371 (T.S.)



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### Internal Complaints Committee

#### Formation

The Internal Complaints Committee (ICC) of the College is formed in the year 12<sup>th</sup> February 2021 in accordance with the UGC (Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015, read with the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013, to deal with complaints relating to sexual harassment at the workplace.

#### Aim

Aim of the Committee is Prevention, Prohibition and redressal of sexual harassment of students and employees in the institution. Complaints pertaining to Sexual Harassment anti — ragging shall be lodged with the committee and appropriate disciplinary action is initiated by the members in accordance to the rules/regulations of the college.

#### Objectives

1. To consider the welfare of girl students, non-teaching and teaching faculty.
2. To handle issues related to sexual harassment of students and faculties.
3. To make arrangements for appropriate psychological, physical and emotional support in the form of counseling, security and other assistance.
4. To recommend to the concerned authorities for follow-up action and monitor the same.

#### Procedure for Filing a complaint with ICC

- Complaints can be Handwritten or typed on paper
- Nature of complaints should be clearly stated in detail
- Student can contact any internal member of ICC — SRITW and hand over the complaint
- Student can Email the complaint to the Email ID

iccgrievanceredressal@sritw.edu.in

#### Functions of ICC —SRITW

- In compliance with the instructions of National Commission for women and guidelines issued in implementation of the directives of Hon'ble Supreme Court Judgment dated 13th August, 1997 on the subject of sexual harassment of women in the workplace, SRITW had duly





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constituted an Internal Complaint Committee (ICC) for sensitizing, preventing and redressing complaints of sexual harassment of women in SRITW.

- Committee will take all necessary steps to assist the affected person in terms of support and preventive action.
- All Complaints will be dealt with confidentiality
- On receipt of a complaint, ICC conducts Preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence including the complaints. ICC then submits the enquiry report to the management. In case the allegations are not in the nature of sexual Harassment, ICC refers such complaints to the Grievance Redressal Committee of the college.

Copy to:

Committee members

All HOD's (CSE ECE EEE H&Sc)

Administrative Officer



*Rejai*  
Chairperson

(Internal Complaints Committee)

**PRINCIPAL**

Sumathi Reddy Institute of Technology for Women  
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