

LIST OF COMMITTEES

S. NO	COMMITTEE NAME	CONVENOR
1	Alumni Committee	Dr. J. Ravi
2	Grievance redressal committee	Mrs. P. Kavitha
3	Internal complaint committee	Mr. R. Manish
4	Minority cell	Mrs. Afreen
5	NSS committee	Mr. P. Siddharth Kumar
6	OBC Cell	Dr. CH. Satish
7	Placement cell	Dr. T. Manish kumar
8	SC/ST Committee	Dr. J. Ravi
9	Sports & cultural committee	Mr. P. Siddharth Kumar
10	Hostel committee	Dr. J. Ravi
11	Mentor-mentee committee	Dr. A. Nagesh
12	Anti-ragging committee	Dr. A. Shyam Sunder
13	Examination committee	Mr. J. Nagaraju
14	Academic progress committee	Mr. G. Venkataramana
15	Paper setting committee	Mr. J. Nagaraju
16	Add on program committee	Mrs. P. Kavitha
17	Finance committee	Dr. A. Shyam Sunder
18	Student welfare committee	Dr. Ch. Satish
19	Gender sensitivity committee	Mrs. P. Kavitha
20	Disciplinary committee	Dr. P. Ravi
21	Audit committee	Dr. P. Ravi
22	Library committee	Mr. A. Srinivas
23	Admission committee	Mr. G. Venkataramana
24	Time table committee	Mr. G. Venkataramana
25	E & D cell	Dr. P. Ravi
26	Animal ethical committee	Mr. J. Nagaraju
27	R & D Committee	Dr. T. Manish kumar
28	Website Committee	Dr. A. Nagesh
29	IIC	Dr. T. Manish kumar
30	IPR Cell	Dr. P. Ravi



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to kakathiya University, Wgl)

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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

ALUMNI COMMITTEE:

- To maintain a list of all college alumni and their relevant information.
- Retaining all alumni's information accurate and up to date.
- To encourage, support, and further the development of intimate relationships among graduates.
- To give and spread information to alumni about their alma mater, its alumni, faculty, and students.
- To aid and support INGEC's efforts in securing funding for development.
- To mentor and support JNGEC Alumni who have just finished their programs of study in order to keep them active in worthwhile activities that benefit society.
- Through planning and directing the Alumni reunion events, to give a place for the Alumni to discuss contemporary academic, cultural, and social issues.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.J.Ravi	Coordinator
3	Mr.G.Venkataramana	Member
4	Dr.A.Nagesh	Member
5	Mr.B.Prashanth	Member
6	Mrs.Ch.Sruthi	Member
7	Sk.Reshma	Member



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GRIEVANCE REDRESSAL COMMITTEE:

- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc.
- To provide responsive, accountable and easily accessible machinery for settlement of grievances and to take measures in the college undertakings to ensure expeditious settlement of grievances of Students in order to maintain a harmonious educational atmosphere in the institute.
- It is to deal with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the Students to refrain from inciting Students against other Students, teachers and College administration.
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
- To make officials of the College responsive, accountable and courteous in dealing with the students.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mrs. P. Kavitha	Coordinator
3	Mr.J.Nagaraju	Member
4	Mr.A.Nagesh	Member
5	Mrs.G.Priyanka	Member



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INTERNAL COMPLAINT COMMITTEE:

To investigate the reports of "Sexual Harassment of Women at Workplace"

- Implementation of the Internal Complaints Committee Policy relating to the prevention of sexual harassment.
- Resolving complaints by the aggrieved based on the guidelines of the Internal Complaints Committee Policy.
- Recommending actions to be taken by the Employer.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mrs.P.Kavitha	Coordinator
3	Dr.J.Shirisha	Member
4	Mrs.Ch.Sruthi	Member
5	Mrs.K.kalpana	Member
5	Mr.M.Narsingham	Member



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MINORITY CELL:

- To ensure equal opportunities for education of minorities
- To facilitate financial support to students from these communities from governmental agencies and other sources
- To make the minority students aware of the various scholarships schemes of the Central and State Governments.
- To encourage these students to enroll for courses, workshops, programs, etc. which the College offers students in an attempt to equip them with the skills needed for their careers
- To provide prompt counseling for any emotional emergencies arising on account of any event on the College campus
- To provide these students with a grievance redressal mechanism in addition to the regular redressal mechanism.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mrs.Md.Afreen	Coordinator
3	Md.Reshma	Member
4	Mrs.T.Anitha	Member
5	Md.Imran Buyan	Student Coordinator
6	Md.Sumaiya	Student Coordinator



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NSS COMMITTEE:

- To help the students comprehend the neighborhood where they are employed.
- To comprehend their place within their community.
- To discover the community's needs and issues so they can get involved in finding solutions.
- To foster a sense of civic and social duty among one another.
- Applying education means coming up with workable solutions for both personal and social issues.
- To build the competence necessary for sharing responsibilities and living in a community.
- Develop your abilities to encourage community involvement.
- To develop leadership skills and a democratic mindset.
- To increase preparedness for emergencies and major disasters
- To put national integration into effect.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.P.Siddharth kumar	Coordinator
3	Dr.Ch.Satish	Member
4	Mr.S.Kiran kumar	Member
5	Mr.Dr.Ram prasad	Member
6	Mrs.L.Sangeetha	Member



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OBC COMMITTEE:

To implement the institution's reservation policy with regard to student admissions, the hiring of teaching and non-teaching staff at all levels, and the resolution of any issues between OBC workers and students.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.Ch.Satish	Coordinator
3	Dr.A.Nagesh	Member
4	Mrs.G.Maharshi	Member
5	Mr.D.Raj kumar	Member
6	Mr.Ch.Sunilkumar	Member



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PLACEMENT CELL:

- To provide career guidance about avenues open after graduation i.e Higher Education Placements or Entrepreneurship
- To provide recruitment to students.
- To have good relations with the recruiters.
- Organizing Pre placement trainings.
- Providing training and placement process awareness to 1 year students.
- Planning and organizing various placement drive in campus.
- Finding, informing and managing pool placements drives.
- To build the bridge between industry and academia.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr. T.Manish	Coordinator
3	Mrs.A.Swarnalatha	Member
4	Dr.B.Brahmani	Member
5	Dr.K.Raghunandan	Member
6	Mr.T.Anudeep	Member



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SC/ST COMMITTEE:

- To achieve parity between the SC/ST community's students and the general student body.
- To establish a forum where students can voice their concerns about both academic and extracurricular issues.
- Committee frequently meets with students from SC/ST communities to understand their issues, take required action, and provide them with the necessary guidance and assistance to remedy the situation.
- Educating SC/ST students about the several government and non-government scholarship programs.
- Counseling the students to assist them in getting over inferiority complexes connected to social engagement with other pupils and personal grooming.

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1	Dr.A.Shyam sunder	Chairperson
2	Dr.J.Ravi	Coordinator
3	Mr.P.Siddharth kumar	Member
4	Mrs.Ch.Sruthi	Member
5	Mr.P.Kiran	Member
6	Mr.G.Raj kumar	Member



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SPORTS AND CULTURAL COMMITTEE:

- The committee shall promote sports activities by motivating students and member's faculty.
- Promoting Team spirit by making healthy competition.
- To organize regular sports events in order to train students for states and national level competition.
- To arrange for better coaching facilities.
- Proper maintenance of sports accessories.
- To provide necessary infrastructure for sports.
- To prepare and maintain records of all sports activities.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.P.Siddharth kumar	Coordinator
3	Mrs.P.Kavitha	Member
4	Mr.P.Aravind	Member
5	Mrs.M.Manasa	Member
6	Dr.Ch.Satish	Member



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HOSTEL COMMITTEE:

- Act as a liaison between the administration, caterers, and hostel authorities on the one side and the students
- on the other Facilitate the addressing of issues that the students have and communicate the same to the concerned authorities .
- Keeps a check on the daily issues regarding the infrastructure of the hostels, the housekeeping issues, etc.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.J.Ravi	Coordinator
3	Mr.B.Prashanth	Member
4	Mrs.K.Mamatha	Member
5	Dr.M.Pavan	Member
6	Mr.B.Vijay kumar	Member



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MENTOR MENTEE COMMITTEE:

- Mentors provide guidance, advice, feedback, and support to the mentee, serving variously as role model, teacher, counselor, advisor, and ally depending on the specific goals and objectives.
- To meet the group of students at least once in a week.
- To maintain a detailed progressive record of the student.
- To provide professional guidance to students in their graduation.
- To contact parents/guardians if situation demands.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.A.Nagesh	Coordinator
3	Mr.J.Nagaraju	Member
4	Mr.G.venkataramana	Member
5	Mrs.B.Sushmitha	Member
6	Mrs.E.Deepthi	Member



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ANTI-RAGGING COMMITTEE:

- To ensure compliance with the provisions of regulations as well as the provisions of any law for the time being in force concerning ragging
- The directions of the honorable supreme court and be alert on any acts amounting to ragging
- To advertise all the students and widespread the directives in the actions that can be taken against ragging.
- Consider complaints received from the students and conduct enquiry, submit the report along with punishment recommend.
- Anti ragging squads visit and take steps to prevent ragging.
- Observed complaints from the students with the provisional.
- Conduct the seminar against the ragging menace and orient the students
- Create the awareness of ragging insert the campus are hostel.
- Follow the rules and regulations for preventing ragging inside the campus are hostel.

S.No	Name of the faculty	KeyRole/Position
1	Dr. A shyam sunder	Chair person
2	Dr. T.Manish	Member
3	Dr.A.Nagesh	Member
4	Mr.G.venkataramana	Member
5	Dr.Shiva ramakrishna	Member



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ACADEMIC PROGRESS COMMITTEE

- To monitor the daily academic activities of the college. To prepare the timetable and monitor academic activity.
- To make necessary and alternative arrangements for academic in case of emergency.
- To plan and carry out the project activities for the students.
- To govern the student counseling centre etc.
- To plan and execute Parent-Teacher meetings.
- To meet and plan for punctuality in semester academic activities by class teachers.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.G.Venkataramana	Coordinator
3	Dr.T.Manish kumar	Member
4	Dr.J.Ravi	Member
5	Mr.P.Siddhartha kumar	Member
6	Mrs.N.Nagarani	Member



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PAPER SETTING COMMITTEE:

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.J.Nagaraju	Coordinator
3	Dr.P.Ravi	Member
4	Mr.G.Venkataramana	Member
5	Mrs.V.Srividya	Member
6	Mrs.M.Swapna	Member



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ADD ON PROGRAM COMMITTEE

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mrs.P.Kavitha	Coordinator
3	Mrs.K.Anusha	Member
4	Mr.B.Mohan	Member
5	Mrs.S.Divyajyothi	Member
6	Mrs.T.Likitha	Member



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FINANCE COMMITTEE:

- Monitoring and planning for the institution's financial position and financial control systems is normally undertaken by a finance committee.
- Its role is key to ensuring that the governing body discharges its financial responsibilities correctly and that the institution remains financially viable at all times.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Coordinator
2	Dr.Ch.Satish	Member
3	Mrs.Ch.Priyanka	Member
4	Mrs.S.Prasanna	Member
5	Mrs.N.Nagarani	Member
6	Mrs.P.Ashwini kumari	Member



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STUDENT WELFARE COMMITTEE

- Address the problems the pupils have reported.
- Keep track of the medical and financial resources that the students have access to.
- Conduct a new student orientation program.
- Address concerns relating to dropouts.
- Create a setting that fosters social, emotional, and spiritual development.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.Ch.Satish	Coordinator
3	Mrs.Ch.Priyanka	Member
4	Mrs.S.Prasanna	Member
5	Mrs.N.Nagarani	Member
6	Mrs.P.Ashwini kumari	Member



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GENDER SENSITIZATION COMMITTEE

- To conduct orientation programs for new students and employees.
- To sensitize the students and staff regarding gender discrimination gender based violence.
- To spread the awareness regarding measures to combate gender based violence
- To sensitize the community at large towards gender related issues and to take such measures as would be necessary to create gender sensitivity on the campus
- To organize workshops and awareness programs at regular intervals for sensitizing students and staff members with the provisions of the sexual harassments women at work place (Prevention Prohibition and Redressal) act 2013.
- To offer advice on available courses action to an aggrieved women on campus if she approaches gender sensitization cell.

S.No	Nanes	Members
1	Ms.K.Meenakshi	Coordinator
2	Ms.G.Priyanka	Member
3	Ms.K.Anusha	Member
4	Ms.M.Manasa	Member
5	Ms.B.Sushmitha	Member
6	Ms.Usha	Member
7	Ms.Rajini	Member
8	Ms.Roshini	Member
9	Ms.Naveena	Member
10	Ms.Akhila	Member



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DISCIPLINARY COMMITTEE:

- To avoid physical confrontation among students.
- To ensure all the students wear ID Cards while they are in the campus.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.P.Ravi	Coordinator
3	Mr.N.Rajinikanth	Member
4	Mr.G.Venkatramana	Member
5	Mr.S.Kiran kumar	Member
6	Mr.S.Prashanth	Member



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AUDIT COMMITTEE:

The primary purpose of a company's audit committee is to provide oversight of the financial reporting process, the audit process, the college's system of internal controls and compliance with laws and regulations.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.P.Ravi	Coordinator
3	Dr.Ch.Satish	Member
4	Mrs.Ch.Priyanka	Member
5	Mrs.S.Prasanna	Member
6	Mrs.N.Nagarani	Member
7	Mrs.P.Ashwini kumari	Member



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LIBRARY COMMITTEE:

- To oversee the library's daily operations.
- To create and carry out the library's rules and regulations
- To organize and carry out the library's purchases.
- To fulfill the demands of the pupils, etc.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Coordinator
2	Mrs.B.Sushmitha	Member
3	Mr.J.Nagaraju	Member
4	Mr.P.Kiran	Member
5	Mrs.SK.Reshma	Member



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ADMISSION COMMITTEE:

- The selection and admission procedure for potential students involves the admission committee in a significant way.
- To recognize and choose applicants who exhibit the greatest potential for success in the pharmaceutical industry.
- To accept students who share the goal, vision, and values of the college.
- Choosing pupils who have the ability to excel in both their academic and professional endeavors.
- To admit those with the requisite academic credentials, competence, and enthusiasm for pharmaceutical sciences.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.G.Venkataramana	Coordinator
3	Mrs.G.Priyanka	Member
4	Mr.J.Nagaraju	Member
5	Mrs.T.Mounika	Member
6	Mrs.Md.Afreen	Member



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TIME TABLE COMMITTEE:

- The college's class and activity schedule is created and managed by a body called the time table committee.
- In order to guarantee that academic activities function smoothly throughout the academic year, the committee must develop an effective timetable.
- Make ensuring that resources like classrooms, laboratories, and faculty personnel are used as effectively as possible.
- Keep a balance between theoretical and practical sessions so that students can get real-world experience with topics connected to pharmacy.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.G.Venkata Ramana	Coordinator
3	Mrs.Ch.Sruthi	Member
4	Dr.J.Shirisha	Member
5	Mrs.K.Mamatha	Member
6	Mrs.T.Anitha	Member



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E&D Cell:

- To host training sessions and guest talks from a range of distinguished academic and professional experts.
- Design, creation, and upkeep of the college website.
- To offer financial support and entrepreneurial planning for the launch of a new pharmacy (sales outlets).
- To help people obtain various government grants.
- To offer entrepreneurial planning for the launch of a beverage firm.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.P.Ravi	Coordinator
3	Mr.P.Siddhartha kumar	Member
4	Dr.A.Nagesh	Member
5	Mr.P.Kiran	Member
6	Mrs.P.Kavitha	Member



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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

ANIMAL ETHICAL COMMITTEE:

- Examine the proposed use of animals for study, and if any changes are needed, request their agreement before using the animals.
- Accept animal research that complies with the numerous regulations regarding the use of animals in study.
- Examine the Institute's animal facility on a regular basis.
- Examine and look into any valid worries about the treatment and application of animals in research.
- Take corrective action and suspend any research projects that don't follow the rules for using animals in research.
- Make sure that every individual involved in the care and use of animals has the necessary training to carry out their obligations and engage in the intended activities.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Mr.J.Nagaraju	Coordinator
3	Dr.K.Sushmitha	Member
4	Mrs.Md.Afreen	Member
5	Mrs.V.Srividhya	Member
6	Mrs.T.Likitha	Member



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R&D CELL:

- To promote creative thinking among instructors and students.
- To inform the members of the resources available for conducting internal research.
- To work in conjunction with businesses and research institutions.
- To stay current with technology
- To create a barrier between specialists and beginners.
- To combine theoretical knowledge with practical technology skills.
- Weekly faculty seminars are to be held.
- To improve students' and teaching faculty's technological proficiency through the hosting of guest lecturers.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.T.Manish kumar	Coordinator
3	Dr.K.Raghunandan	Member
4	Dr.J.Ravi	Member
5	Dr.P.Ravi	Member
6	Dr.M.Pavan	Member



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WEBSITE COMMITTEE:

- The Website Committee was established to oversee the creation, upkeep, and improvement of the college's official website.
- The Committee collaborates to ensure that the site accurately conveys the institution's mission, values, and services to internal and external stakeholders.
- The Committee's main goal is to create an educational, user-friendly, and aesthetically pleasing website that will act as a vital center for communication and information for students, teachers, staff, prospective students, and alumni.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.A.Nagesh	Coordinator
3	Dr.P.Ravi	Member
4	Dr.T.Manish kumar	Member
5	Mrs.Ch.Sruthi	Member
6	Mrs.G.Priyanka	Member



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IIC CELL:

- The council members discuss about the activities (IIC calendar, celebration and self - driven) and features of IIC portal.
- The council members also discuss about collaborations within and outside the institution to accelerate the activities of IIC.
- The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centres and facilities in the institute working towards promoting IPR, Innovation, Entrepreneurship and start up.

S.No	Name of Members	KeyRole/Position assigned in IIC
1	Dr. T.Manish kumar	President
2	Dr.P.Ravi	Convener
3	Dr.J.Ravi	Vice President
4	Mr.G.Venkata Ramana	NIRF Coordinator
5	Mr.P.Siddharth kumar	IPR Activity Coordinator
6	Mr.J.Nagaraju	Start up activity coordinator
7	Mrs.P.Kavitha	Innovation Activity coordinator
8	Mr.Nagesh	Internship Activity coordinator
9	Mr.R.Manish	ARIIA coordinator
10	Mr.Satish	Social Media coordinator
11	Ms.Ch.Priyanka	Member
12	Ms.Priyanka	Member
13	Ms.Reshma	Member
14	Ms.Sruthi	Member
15	Ms.Afreen	Member
16	Ms.Shirisha	Member



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IPR CELL

- To create an awareness about IPR and guide the stakeholders.
- To impart training on future endeavors regarding patent filing processes.
- To do novelty check on the IPs of the stakeholders.
- To encourage faculty members, Research scholars and students to involve patentable works.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.P.Ravi	Coordinator
3	Dr.T.Manish kumar	Member
4	Dr.J.Ravi	Member
5	Dr.K.Suresh	Member
6	Dr.Ramprasad	Member



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ANTI -SEXUAL COMMITTEE

- To avoid and prohibit sexual harassment at workplace.
- To ensure overall disciplined environment in the College.
- To initiate timely action against erring students.
- To sensitize students about the evils of ragging and its prevention in the College. Campus by organizing talks/ programs etc.

S.No	Members	KeyRole/Position
1	Dr.A.Shyam sunder	Chairperson
2	Dr.P.Ravi	Coordinator
3	Dr.T.Manish kumar	Member
4	Dr.J.Ravi	Member
5	Dr.K.Suresh	Member
6	Dr.Ramprasad	Member