



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

L e a r n i n g a t i t s b e s t

Affiliated to JNTUH - Approved by AICTE

No./SRITW/OBC/2019

Date: 08.08.2019

CIRCULAR

The OBC Cell meeting is scheduled on 09.08.2019 in Lecture Hall 116 at 10.00 AM. All the members of OBC Cell are informed to attend the meeting.

Agenda:

1. To read and confirm minutes of the previous meeting.
2. To discuss the various scholarships provided by the government to the students.
3. To discuss the major grievances of students.
4. To discuss any other matters

Copy to:

- 1 Dr.K.Mahender, ECE
- 2 Dr. N. Srivani, H \$ Sc


CHAIRPERSON





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MINUTES OF OBC CELL

Minutes of Meeting of the College OBC cell for the academic year 2019-2020 conducted on 09.08.2018 at 10.00AM.

Venue: Lecture Hall 116

Members Present

S.No.	Name	Designation	Role
1	Mr. V.Srinivas	Asst.Professor, CSE	Chairperson
2	Dr. K.Mahender	Assoc.Professor,ECE	Member
3	Dr. N. Srivani	Professor, H&Sc	Member

Proceedings

1. After welcoming all the members to the meeting, the OBC Chairperson placed the agenda of the meeting before the members, which was already circulated along with the meeting notice.
2. The Chairperson-OBC, formally welcomed the members to the meeting, and in his initial remarks, presented briefly the highlights of the agenda of the meeting.
3. He gave a brief review of previous meeting proceedings and the action taken thereon.
4. The scholarships regarding OBC was communicated to the students and necessary guidance was provided
5. Discussed about the schemes and scholarships provided by the Government for OBC Students
6. Resolved to display a sample scholarship form on notice board
7. As there was no other subject, the meeting concluded, with the Chairperson thanking all the members for their active participation.





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Report of OBC Cell for the year 2019-2020

The Committee noted that no complaints have been received from any OBC student in the year 2019-2020.

S.No.	Name	Role	Signature
1	Mr. V.Srinivas	Chairperson	
2	Dr. K.Mahender	Member	
3	Dr. N. Srivani	Member	

Rejai
PRINCIPAL
PRINCIPAL

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