



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

L e a r n i n g a t i t s b e s t

Affiliated to JNTUH - Approved by AICTE

No./ SRITW/ OBC/ 2018

Date: 06.08.2018

CIRCULAR

All the staff are hereby informed that the following faculty are nominated as the members of OBC Cell.

S.No.	Name	Designation	Role
1	Mr.V.Srinivas	Asst.Professor, CSE	Chairperson
2	Dr.K.Mahender	Assoc.Professor,ECE	Member
3	Dr. N. Srivani	Professor, H&Sc	Member

Functions and Responsibilities:

- To ensure equal opportunities for education of OBC students
- To facilitate financial support to students from these communities from governmental agencies and other sources
- To make the OBC students aware of the various scholarships schemes of the Central Government and Government of Telangana
- To encourage these students to enroll for courses, workshops, programs, etc. which the College offers students in an attempt to equip them with the skills needed for their careers
- To ensure that the College follows the reservation policy as laid down by the Government of Telangana
- To provide these students with a grievance redressal mechanism in addition to the regular redressal mechanism
- Ensuring an environment where students from these categories feel safe and secure. Making students from these communities aware of the various scholarships programmes of the Govt. of Telangana, Govt. of India and UGC.
- Motivating and assisting students from these communities to apply for the various scholarships mentioned above
- Providing a mechanism to redress the grievance of students from these communities



Rejani
PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)

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No./SRITW/OBC/2018

Date: 08.08.2018

CIRCULAR

The OBC Cell meeting is scheduled on 09.08.2018 in Conference Hall at 02.00 PM. All the members of OBC Cell are informed to attend the meeting.

Agenda:

1. To read and confirm minutes of the previous meeting.
2. To discuss the various scholarships provided by the government to the students.
3. To discuss the major grievances of students.
4. To discuss any other matters

Copy to:

- 1 Dr.K.Mahender, ECE
- 2 Dr. N. Srivani, H \$ Sc


CHAIRPERSON





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Date: 09.08.2018

MINUTES OF OBC CELL

Minutes of Meeting of the College OBC cell for the academic year 2018-2019 conducted on 09.08.2018 at 2.00PM.

Venue: Conference Hall

Members Present

S.No.	Name	Designation	Role
1	Mr. V.Srinivas	Asst.Professor, CSE	Chairperson
2	Dr. K.Mahender	Assoc.Professor,ECE	Member
3	Dr. N. Srivani	Professor, H&Sc	Member

Proceedings

1. After welcoming all the members to the meeting, the OBC Chairperson placed the agenda of the meeting before the members, which was already circulated along with the meeting notice.
2. The Chairperson-OBC, formally welcomed the members to the meeting, and in his initial remarks, presented briefly the highlights of the agenda of the meeting.
3. He gave a brief review of previous meeting proceedings and the action taken thereon.
4. The scholarships regarding OBC was communicated to the students and necessary guidance was provided
5. Discussed about the schemes and scholarships provided by the Government for OBC Students
6. Resolved to display a sample scholarship form on notice board
7. As there was no other subject, the meeting concluded, with the Chairperson thanking all the members for their active participation.





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Report of OBC Cell for the year 2018-2019

The Committee noted that no complaints have been received from any OBC student in the year 2018-2019

S.No.	Name	Role	Signature
1	Mr. V.Srinivas	Chairperson	
2	Dr. K.Mahender	Member	
3	Dr. N. Srivani	Member	

Ripai
PRINCIPAL
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